



PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, December 9, 2019 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Paul Ballard and Kramer Rock
ALSO PRESENT: Kevin Cullen, Kasha Huntowski, and Beth Kowalski Lemke
EXCUSED: Alex Renard, Kevin Kuehn, Erik Hoyer, Sandy Juno, Bernie Erickson

CALL MEETING TO ORDER

1. Director Lemke called the meeting to order at 4:43PM.
2. **APPROVE/MODIFY AGENDA**
Motion made by Paul Ballard and seconded by Kramer Rock to approve the agenda.
3. **Museum Director Report.** Museum Director Lemke reported the 2019 department budget expenses and revenues were close to the reforecast projections from June. She updated the board on the front parking lot, flood plain and emergency plans for snow and then spring thaw.

She shared with the Board that WFRV recorded their on air staff holiday greetings in "Holiday Memories of Downtown Green Bay." She also reported that museum staff were working on a new agreement with the station for use of historic images in a "Then and Now" digital segment.

Museum Director Lemke provided a status update on the Core Gallery Capital Project schedule. The meeting adjourned in the Board Room and a field trip into the gallery took place for Board Members to meet Bluewater Studios staff who were working on the instillation of the custom exhibit cases. Board Members were pleased with the overall look and design and understood the complexity of the custom artifact mounts and instillation that will take place in 2020 by museum staff.

Discussion ensued; no action taken.

4. Such other matters as authorized by law:
The next scheduled meeting of the Neville Public Museum Governing Board will be January 13, 2020.
2020 meeting dates are as follows: February 10, 2020, March 9, 2020 (Vice Chair runs meeting), April 13, 2020 (Vice Chair runs meeting), May 11, 2020, July 13, 2020, August 10, 2020, September 14, 2020, October 12, 2020, November 9, 2020, and December 14, 2020.
Discussion ensued, no action taken.
5. **Adjournment.** Director Lemke, called the meeting to an end at 4:57 PM. Motion made by Paul Ballard and seconded by Kramer Rock to approve.